

EAST AYRSHIRE COUNCIL

COUNCIL MEETING - 28 JUNE 2001

**DRAFT EAST AYRSHIRE COUNCIL MEETINGS CALENDAR FOR AUGUST TO
DECEMBER 2001**

Report by the Depute Chief Executive/Director of Corporate Resources

1. PURPOSE OF REPORT

- 1.1 To submit for consideration of Council, a draft East Ayrshire Council Meetings Calendar from August to December 2001 (copy enclosed).

2. BACKGROUND

- 2.1 In terms of Standing Order 2 "Ordinary Meetings of the Council, Committees and Sub-Committees shall be held in accordance with the administrative arrangements agreed by the Council from time to time".
- 2.2 It has been the practice of the Council to review the Meetings Calendar annually. The Council in February 2000, introduced for the first time an eight week meetings cycle and subsequently agreed in December 2000, as part of its review of the Council's Political Leadership Structures that the Committee cycle be maintained on an eight week basis, with the exception of the regulatory functions (Planning and Licensing). The Council has agreed to implement its revised decision making structure after the 2001 Summer recess period and to undertake a subsequent review of the system once the experience from a full year's operation is available.

**3. PROPOSED MEETINGS CALENDAR FOR AUGUST TO DECEMBER 2001
AND JANUARY TO JUNE 2001**

- 3.1 It has been the practice to include meetings of a number of outside organisations within the Council's Meetings Calendar. However, these organisations determine their meetings on a calendar year basis and as a result a number of their meetings are omitted from the Council's Meetings Calendar which presently runs from August after the recess to the end of June the following year.
- 3.2 The dates of the outside organisations have been incorporated into the draft Meetings Calendar for August to December 2001. It is intended to submit to Council at its meeting in October a draft Meetings Calendar for the period January through to June 2002 when the Council proposes to undertake a review of the Decision Making Structure as part of the agreed Review on Political Leadership Structures.

3.3 Dependant on the Council's decision at the outcome of the Review, a further Meetings Calendar would be prepared which would run to December 2002. Thereafter, it would be intended to prepare Meetings Calendar on an annual basis (January to December) which would allow the incorporation of the dates of meetings of relevant outside organisations.

3.4 The dates of public holidays have been taken into account in the preparation of the draft Meetings Calendar.

4. FINANCIAL/LEGAL/POLICY IMPLICATIONS - Nil.

5. RECOMMENDATIONS

5.1 It is recommended to Council:-

- (i) to approve the enclosed Meetings Calendar;
- (ii) to note that a further draft Meetings Calendar for the period January to June 2002 would be submitted to Council at its meeting in October 2001 for consideration; and
- (iii) otherwise, to note the contents of the report.

Fiona Lees
Depute Chief Executive/Director of Corporate Resources

29 May 2001

BW/SR

BACKGROUND PAPERS

NIL

Any person wishing further information on this report should contact Bill Walkinshaw, Administration Manager on telephone number (01563) 576135.

Implementation Officer: Bill Walkinshaw, Administration Manager.

AGENDA